**APPENDIX B**

**BASEBALL BY-LAWS**

**Penn Township Baseball Association**

**Division of Penn Township Athletic Association**

#

# All-Star Selection Process

**Updated: February 22, 2017**

The following is the all-star selection procedure as proposed by the All-Star Selection Committee, and ratified by the PTAA baseball body. The 2016 committee members include: Chuck Fontana, Brian Lenart, Phil Schreyer, Steve Freas, Ron Marecic, Marty Grabowski, Ed Good, Dave Auel

1. **Committee Selection:**
	1. Each calendar year the body of PTAA Baseball shall elect an All-Star Selection Committee. Members must include at least two representative of each League Division; 7/8 Minor, 9/10 American, 11/12 National, and 13/14 Pony, along with one representative of the PTAA Baseball Board.
		1. Should one of the age group representatives also be an acting board member, an additional board member representative is not required.
	2. Each league division, (Minor, American, National and Pony) shall elect at least one representative from each age, (7 thru 14), to serve on the committee.
2. **Committee Responsibilities:**
	1. Each year, the committee shall elect a chair-person. This individual shall be responsible for the following:
		1. Preside over the committee during review and update of the all-star selection process document for the current year.
		2. Maintain all records, scores and / or rankings for all age groups. It is the responsibility of the Committee chair-person to maintain the security of this information. Any scores and/or player rankings are not for public knowledge and may not be shared with any other committee member, coach, parent, or player. This information may only be shared with the Director of Baseball.
		3. Conduct the all-star manager balloting prior to the selection meeting as defined in this document, and maintaining the security of that information until the individual age group selection meetings.
	2. The All-Star Selection Committee shall ensure the intent and spirit of the established guidelines are adhered to by all individuals involved throughout the all-star selection process.
	3. The committee will interface between the PTAA Baseball Board and body to administer and facilitate coach and player selection.
	4. The committee will provide recommendations for improving established processes and submit recommendations to the body of PTAA Baseball for the purpose of adoption and implementation in the forthcoming year.
	5. The committee shall be responsible for organizing each age group all-star selection meeting.
	6. The individual age representative committee members shall be responsible for taking all registration information and questions on the PTAA tournament during the period in which an all-star manager has not been selected. Once an all-star manager has been selected, the respective committee members shall turn the information and responsibility over to the manager.
	7. The all-star selection committee shall be responsible for coordinating and completing the all-star selection process for all age groups in a time period that will allow enough time for the uniform vendor to supply team uniforms.
3. **All-star Manager Responsibilities:**

* 1. An all-star manager shall be responsible for adhering to the guidelines as established by this document. Additionally, the all-star manager is responsible for organizing and coordinating his/her age bracket during the PTAA All-Star Baseball Tournament.
		1. The ‘A’ team manager shall be responsible for the ‘A’ bracket within an age group and the ‘B’ team manager shall be responsible for the ‘B’ bracket within an age group.
	2. An all-star team manager shall be responsible for supplying uniform sizing information for his/her team to the PTAA equipment manager in a timely manner so that uniform orders may be placed with the uniform vendor.
	3. An all-star team manager shall be responsible for entering his/her team into at least two tournaments, not including the PTAA Baseball Tournament. Failure to do so will result in forfeiture of his/her all-star team.
		1. In such an eventuality, the All-Star Selection Committee Chair-person and the Baseball Director shall be responsible for appointing a new team manager.
		2. ***PTAA Baseball considers it a privilege to be elected as an all-star team manager, and as such, this privilege may be revoked by a majority vote of the PTAA Baseball Board of Directors.***
1. **In-house & Travel Manager Responsibilities:**
	1. Evaluate those players who have declared themselves as all-star candidates during games.
	2. As time permits, attend additional games for the purposes of evaluating any players you may not have seen during league play
	3. Attend player work-outs held for your specific age group(s)
		1. Mandatory attendance at a minimum of 1 player work-out for each age at your specific age group is required by all in-house managers, (i.e. A Minor League manager must attend at least 1 work-out for 7 yr olds, and at least 1 player work-out for 8 yr olds.)
	4. Attend the all-star selection meeting for his/her age group.
		1. In the event a manager cannot attend a selection meeting, he/she shall submit to the committee chair-person his/her top 25 player rankings, (or as player numbers dictate if the total number of eligible players for any age is less than 25) of all eligible players for each age. This list shall be delivered to the selection meeting by the committee chair-person for use during the selection meeting.
			1. For example, a manger in the American League shall be required to submit a player ranking list for 9 yr olds and a player ranking list for 10 year olds
		2. Selection meetings are to be attended by age group managers only. Assistant coaches, parents or any other representatives, unless specifically addressed in this document are not permitted to attend.
	5. ***AT ALL TIMES, MANAGERS ARE TO RESPECT THE PRIVACY OF THE CONVERSTIONS HELD DURING A SELCTION MEETING. WITH THE EXCEPTION OF THE COMMITTEE CHAIR-PERSON AND THE DIRECTOR OF BASEBALL, AT NO TIME SHALL THE INFORMATION OR CONVERSTIONS THAT TAKE PLACE BE SHARED WITH ANY PLAYER, PARENT, ASSISTANT COACH, OR MANAGER OUTSIDE OF THAT SPECIFIC AGE GROUP.***
		1. The PTAA Baseball Board considers this issue to be counter-productive and not in the best interest of the organization, and there-by, any individual violating this rule shall have his ‘good standing” status revoked along with his all-star manager eligibility for the current season.
2. **All-star manager Eligibility:**
	1. All PTAA Baseball members**,** with at least 1 year of coaching seniority, (including the current year), are eligible to coach any team of any age bracket as long as they have a son/daughter in that age group, regardless of whether or not they are manager in that age. Eligible managers shall be defined as follows:
		1. A manager or board member who is currently in good standing as defined by the organizations by-laws.
		2. A manager or board member whose son/daughter has finished in the top 9 player rankings for ages 7, 8, 9, and 10, or the top 8 player rankings for ages 11, 12, 13, and 14.
	2. If a suitable candidate cannot be identified as set forth in Section IV.a.ii, then the eligibility parameters will be expanded to the top 12/11 player rankings for ages 7 thru 10 and 11 thru 14 respectively.
	3. If a suitable candidate cannot be identified as set forth in Section IV.b, then the eligibility parameters will be expanded to the top 16 /15 player rankings for ages 7 thru 10 and 11 thru 14 respectively.
	4. If no manager can be identified under Section IV.a.ii or Section IV.b, then the Committee will open the selection of a manager to eligible parents.
3. **All-Star Manager Selections:**
	1. 7 and 8 year old all-star team manager selection
		1. Eligible Managers, as defined in Section V, will be selected by a vote of divisional & travel coaches during the All-Star selection process.
		2. Voting for the all-star managers will be by secret ballot and tallied by a member of the Committee or the board representative at the meeting.
		3. Results will be recorded forwarded to the Committee chair-person.
		4. The Committee chair-person shall maintain the records regarding manager voting results. The voting results are not for public knowledge and may not be shared with any other coach, parent, or player. This information may only be shared with the Director of Baseball.
			1. In the event the successful manager fails in his/her responsibility, the Committee chair-person and the Director of baseball shall be responsible for obtaining a replacement manager.

* + - 1. The PTAA Baseball Board has the authority to override the selection of a manager who does not meet the eligibility requirements as set forth in this document, acts in a manner that is not in the best interest of the organization, or whose background check returns an unfavorable report.
	1. 9 thru 14 yr old all-star manager selection
		1. A ranking of eligible candidates interested in managing an all-star team, conducted by secret ballot at the spring player draft or some other date prior to the all-star selection meeting, shall be completed by all in-house and travel managers within an age group.
			+ 1. Each manager is required to participate in this ranking process, Any manager that is unable to attend this meeting shall be responsible for submitting his ranking of eligible candidates interested in managing an all-star team directly to the Committee chair-person.

* + 1. Ranking for each age group shall be collected by a member of the all-star committee, placed in an envelope and turned over to the committee chair-person.
		2. The Committee chair-person, or his designated representative as defined in Section VI.iii.1, shall tally the results and list the order of eligible managers based on their score determined from the manager rankings. The manager receiving the highest score will be ranked 1st, the manger receiving the next highest score will be ranked 2nd and so on until all coaches are ranked.
			1. In the event that the Committee chair-person has also declared himself/herself as an all-star manager candidate for a specific age group, then the Committee shall appoint another individual to carry out the Committee chair-persons duties for that specific age group.
			2. Scoring will be based on the following procedure:
				1. Assume for example 5 managers have declared an interest in managing the all-star team – either A or B – in a particular age group.
				2. A manger will then receive 5 points for each 1st place vote, 4 points for each 2nd place vote, 3 points for each 3rd place vote, 2 points for each 4th place vote and 1 point for each 5th place vote.
				3. Scores for each manager will be tallied based on his position within each age group manager’s ranking.
				4. The manager tallying the highest score will be placed in the number 1 position and the manger tallying the lowest score will be placed in the number 5 position.
		3. Upon determination of all eligible manger scores for an age group by the committee chair-person, the final rankings, score tally sheets and individual manager rankings shall be placed in a sealed envelope. That security of that information shall be the responsibility of the committee chair-person, until the all-star selection meeting.
		4. This envelope shall be kept by the committee chair-person until the respective player selection meetings are held, at which time it shall be turned over to one of the two board members acting as the meeting proctors.
		5. Upon completion of the player rankings for the top 8 or 9 players, depending upon the specific age group requirements, the envelope shall be opened by the board member(s) only in order to determine first, the ‘A’ team manager, and then the ‘B’ team manager.
			1. The voting results are not for public knowledge and may not be shared with any other coach, parent, or player. This information may only be shared with the Director of Baseball.
		6. ‘A’ and ‘B’ team manager determination shall be based on the following:
			1. The ‘A’ team manager shall be the individual receiving the highest score based on his/her age group ranking and has an eligible child based on his/her player ranking.
			2. The ‘B’ team manager shall be the individual receiving the highest score, after the ‘A’ team manager has been determined, and has eligible child based on his/her player ranking.
			3. Example
				1. Assume manger A has received the highest score based on the manager rankings, manager B is ranked 2nd, manager C is ranked 3rd, manger D is ranked 4th, and manager E is ranked 5th.
				2. Upon completion of the player rankings, player A is ranked 4th, player B is ranked 7th, player C is ranked 12th, player D is ranked 17th, and player E is ranked 11th. (Assume automatic selections are based on players ranked in the top 8)
				3. Since player A and B are both eligible for automatic ‘A’ team selections, the ‘A’ team manager would be manager ‘A’ based on his higher coach ranking.
				4. Upon completion of the A team roster, based on automatic selections and manger selections, in which player C was placed on the ‘A’ team as a manager’s selection, the remaining player rankings for the top 8 players include player D ranked 5th, and player E ranked 1st.
				5. Both managers D and E have an eligible child in the remaining top 8 players, however based on his higher manager’s ranking, the ‘B’ team manager would be manager D.
1. **All-Star Selection**:
	1. **Eligibility**
		1. All-star selections shall be conducted for all ages 7 through 14.
		2. Any player wishing to be considered as a candidate for a PTAA all-star team, must be rostered on a PTAA baseball In-house spring team and barring any injury, must be actively participating in their respective league games.
			1. Active player participation for the purposes of this document shall be defined as any player that has played in a minimum of 50% of his/her teams’ In-house games that have been played prior to the all-star selection meeting.
			2. In-house managers are required to provide documentation for any player whose game participation may be called into question.
			3. In-house managers are required to identify any player from his/her roster that, having declared themselves as an eligible all-star candidate, have not met the active player participation criteria.
		3. A player may only be considered for one age group, defined as a single age; i.e. 9 year old.
		4. Any player who opts to “play up” for the in-house season will only be eligible for the lowest age group in the league that they have elected to play up. (i.e.: a Minor league player opting to “play up” in the American league will only be eligible for the 9 year old all-star team).

1. **Selection Process**:
	* 1. **Evaluation:**
			1. All managers (In-house & Travel) within their appropriate league shall be responsible for the evaluation of all eligible players.
			2. It shall be the responsibility of each manager to develop a system of evaluating all players that are not on their specific team roster.
		2. **Player work-outs for 7, 8, and 9 yr old candidates**
			1. Two, (2), player work-outs will be held for players at age 7,8,and 9
			2. Players will be evaluated on the following:
				1. Fielding of ground balls
				2. Fielding of fly balls
				3. Throwing ability and technique
				4. Hitting ability and batting technique
		3. **Players:**
			1. Each player will be given an All-Star Information and Registration Form. This form will provide information to the player and parents of the responsibilities of a player when he/she has been elected to a PTAA all-star team. This form shall include, but need not be limited to, the following information:
				1. Season Length
				2. Financial Responsibility
				3. Time Commitment
				4. A copy of the player information and registration form is attached as Appendix B.1 of this document
				5. Any player that wants to make him/her eligible for the all-star selection process will have the form signed by a parent or legal guardian and return it to his/her team manager.
		4. **Format:**
			1. A selection meeting shall be held to which all coaches within a given age group are required to attend.
				1. Minor league coaches shall meet to elect 7 and 8 year old A and B all-star teams
				2. American league coaches shall meet to elect 9 and 10 year old A and B all-star teams.
				3. National league coaches shall meet to elect 11and 12 year old A and B all-star teams.
				4. Pony league coaches shall meet to elect 13 and 14 year old A and B all-star teams.
				5. Each selection meeting shall be attended and monitored by at least two, (2) baseball board members. These individual shall be responsible for ensuring that all meeting participants are adhering to the guidelines as set forth in this document, and acting in the best interest of PTAA baseball. If at any time these individuals have reason to believe the meeting attendees are not acting in the best interest of the organization, or not properly following the all-star selection process guidelines, these individuals have the following authority:

Halt the meeting and declare the selection process void.

Bring the matter before the baseball board for disposition.

* + - * 1. Board members are not permitted to attend any selection meeting in which they have a child participating as an eligible all-star candidate
			1. An initial vote shall be conducted by all managers, in which they will rank their top 10 players in the league for each age group. This vote shall be tallied and any player receiving 85% or more of the initial vote will be an automatic selection to the ‘A’ all-star team. After the initial vote then a managers’ discussion will occur to rank the remaining players. The managers’ individual player evaluation will be used as a tool to communicate the player’s abilities.
			2. A 2nd vote will be taken in which the managers will rank the top 10 players from the remaining players. The players will then be ranked based on votes. (Please see ranking for how the players will be ranked) This process will continue until we have both the “A” and “B” teams selected.
			3. Point of Reference
* Managers shall not vote for players on their team roster (1st Round only)
* 100% of the vote will be based on N-1(in-house players only) or N-2(in-house players only), where N=number of managers within a specific age group.
	+ 1. **Player Ranking**:
			1. After the initial vote, the players will be ranked based on the number of players that received 85% or more of the initial votes. (Formula for percentage of votes (N -1 or N – 2 \* .85) All percentages will be rounded up for >= .5 and down for < .5. (i.e. For a player that plays in-house - (12 coaches – 2 \* .85 = 8.5 or 9 out of 10 votes)
			2. For all remaining votes, the players will be ranked according to the following:
				1. Each vote will be recorded based on a 10 point ranking system
				2. Votes will have the following values
			- #1 ranking – 10 pts
			- #2 ranking – 9 pts
			- #3 ranking – 8 pts
			- #4 ranking – 7 pts
			- #5 ranking – 6 pts
			- #6 ranking – 5 pts
			- #7 ranking – 4 pts
			- #8 ranking – 3 pts
			- #9 ranking – 2 pts
			- #10 ranking – 1 pt
				1. A player must be on at least 50% the ballots to be ranked.
		2. **Player Selection:**
			1. **Ages 7, 8, 9, and 10:**
				1. The top 9 players from each age group will be automatically named to the “A” team.
				2. The ‘A’ team manager is then permitted to complete his/her roster by selecting additional players ranked in the top 16 of their age group
				3. Following completion of the ‘A’ team roster, the remaining highest ranked 9 players are automatically selected to the ‘B’ team.
				4. The “B” team manager shall then complete his /her roster by selecting players ranked in the top 28 of the age group.

* + - 1. **Ages 11, 12, 13, and 14:**
				1. The top 8 players from each age group will be automatically named to the “A” team.
				2. The ‘A’ team manager is then permitted to complete his/her roster by selecting additional players ranked in the top 15 of their age group.
				3. Following completion of the ‘A team roster, the remaining highest ranked 8 players are automatically selected to the ‘B’ team.
				4. The “B” team manager shall complete his/her roster by selecting players ranked in the top 27 of the age group.